

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**October 18, 1974**

**For the confidential information  
of the Board of Trustee**

THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
18 October 1974

Table of Contents

	<u>Page</u>
ROLL CALL -----	1
APPROVAL OF MINUTES -----	1
ANNOUNCEMENTS -----	1
APPOINTMENTS	
1. Herbert J. Cunningham -----	3
2. Frederick B. Greene -----	3
3. Maurice N. Nessen -----	3
HONORIFIC APPOINTMENT -- Harry A. Gorman -----	3
LEAVE OF ABSENCE -- Barbara P. Gill -----	3
RETIREMENTS	
Oscar R. Hendrix -----	3
Harold D. Hurich -----	3
RESIGNATIONS	
1. Robert G. Kuller -----	4
2. James K. Straub -----	4
3. Del Prophet -----	4
4. Coralee Cutler -----	4
CHANGE IN NAME FOR DEPARTMENT OF ATMOSPHERIC RESOURCES -----	4
SUMMER SCHOOL BUDGET - 1975-76 -----	5
BEN L. GARMAN ESTATE -----	5
COORDINATOR FOR DEVELOPMENT AND ASSISTANT UNIVERSITY LEGAL COUNSEL - Donald H. Hall -----	7
STANTON SCHOOL -----	7
LEGISLATIVE MEETINGS -----	7
CONTRACTS, GRANTS, GIFTS AND SCHOLARSHIPS -----	7

	<u>Page</u>
PHYSICAL PLANT	
1. Bookstore Remodeling -----	8
2. Gillette Substation Oil and Gas Lease -----	9
3. New Law Building -----	9
4. Agreements with Architects -----	9
5. Education Building -----	9
 G. D. HUMPHREY DISTINGUISHED FACULTY AWARD -----	 9
 OLD BUSINESS -----	 10
 ADJOURNMENT -----	 10

THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
18 October 1974

A regular meeting of the Trustees of The University of Wyoming was called to order at 9:00 a. m. on 18 October 1974 in the Board Room of the Old Main Building with President Pence presiding.

ROLL CALL

The following Trustees answered roll call:

Bunning, Hickey, Hines, Hollon, McBride, Pence, Quealy, Wilson, and ex officio members Carlson and John Sullivan.

The following Trustees were recorded as absent: Brodrick, Joseph Sullivan, Thorpe, True, and ex officio members Governor Hathaway and Schrader.

APPROVAL OF MINUTES

President Pence called for additions or corrections to the minutes for the

meeting of 13 September 1974. When there were none, he declared the minutes approved as circulated.

ANNOUNCEMENTS

President Carlson announced that the communication media had been advised that the Trustees would be meeting in open session at 11:00 a. m. today. President Carlson asked that committee meetings of the Trustees be scheduled other than at noon today when ten recipients of the 1974 Superior Student Scholarship have been invited to join the Trustees for lunch. Mr. McBride, Chairman of the W. R. Coe Trust Fund Committee, and Mr. Hollon, Chairman of the Development Committee, then asked members of their committees to meet immediately

following lunch. President Carlson reported that there would be a meeting of the University of Wyoming Foundation on 20 October 1974 at 10:00 a. m. in the Board Room of the Old Main Building.

Dr. Carlson then asked the Trustees if there were any special areas of the University they would like to visit at their next meeting on 15 November 1974. He suggested that arrangements could be made in the morning for a presentation on the land use planning program, and, in the afternoon, for a showing of a television tape on theatrical backgrounds. No decision was reached. As a matter of information, President Carlson announced that Dr. Tomatz, Head of the Department of Music, had advised him there would be a concert the evening of 12 December 1974 in the Fine Arts Concert Hall. The concert will feature the Collegiate Chorale and the University Symphony Orchestra with Arthur Birkby as soloist.

At 9:20 a. m. Mr. Bunning moved that the meeting go into executive session. Mrs. Hickey seconded the motion, and it carried.

The meeting was reconvened in open session at 11:20 a. m. with the same persons present as well as Mr. Joseph Sullivan, who is hereafter recorded as present. Mr. Pence called for consideration of items of business included in the President's Report and, on the basis of discussions which took place during the executive session, the following actions were taken:

APPOINTMENTS                      Mr. Hollon moved approval of all appointments as recommended by President Carlson. The motion was seconded by Mr. McBride, and it carried. The following appointments were approved.

Oct. 18, 1974

1. Herbert J. Cunningham as Supply Instructor in Computer Science for the 1974-75 academic year, effective 21 October 1974.

2. Frederick B. Greene as Supply Instructor in the University School for the 1974-75 academic year, effective 21 October 1974.

3. Maurice N. Nessen as Visiting Professor of Law for the 1975 Spring semester.

HONORIFIC  
APPOINTMENT

Mrs. Hickey moved approval of the honorific appointment of Harry A. Gorman as Lecturer in Veterinary Medicine, effective immediately, in accordance with the recommendation of President Carlson. The motion was seconded by Mr. McBride, and it carried.

LEAVE OF ABSENCE

A motion by Mrs. Hickey to approve a leave of absence without pay during the 1975-76 academic year for Barbara P. Gill, Instructor in Nursing, was seconded by Mr. Bunning, and it carried. Mrs. Gill will use the leave period to commence course work toward a doctoral degree.

RETIREMENTS

Mr. Hines moved approval of retirements as recommended by President Carlson in accordance with the Regulations of the Trustees of The University of Wyoming. The motion was seconded by Mr. Bunning, and it carried. By this action retirement was approved for Oscar R. Hendrix, effective 1 March 1975, with the designation Professor Emeritus of Student Affairs, and for Harold D. Hurich, University Extension Agent in Park County, effective 31 December 1974.

RESIGNATIONS

Mr. Joseph Sullivan moved acceptance of resignations as submitted. The motion was seconded by Mr. Wilson, and it carried. The following resignations were accepted.

1. Robert G. Kuller, Assistant Professor of Economics, effective 27 August 1974.
2. James K. Straub, Coordinator of Program Operations and Temporary Instructor in Adult Education and Community Service, effective 8 November 1974.
3. Del Prophet, University Extension Agent, Hot Springs County, effective 14 October 1974.
4. Coralee Cutler, University Extension Agent, Carbon County, effective 31 October 1974.

CHANGE IN NAME FOR  
DEPARTMENT OF ATMOSPHERIC  
RESOURCES

President Carlson pointed out that the reason for requesting a change in the name of the Department of Atmospheric Resources in the College of Engineering was to make the title more accurately reflect the nature of the work that is being done in the Department and to conform with the names of similar departments across the country. Mr. Hollon moved that, effective immediately, the name of the Department of Atmospheric Resources be changed to the Department of Atmospheric Science. The motion was seconded by Mr. Bunning, and it carried.

SUMMER SCHOOL BUDGET--  
1975-76

In accordance with a recommendation  
from President Carlson, Mr. McBride

moved that authorization be granted to proceed with plans for the 1975 Summer  
School on the basis of the following tentative budget for the 1975-76 fiscal  
year:

THE UNIVERSITY OF WYOMING  
Summer School Budget - 1975-76

	Proposed Budget <u>1975-76</u>	
<u>Income</u>		
Fee Income	\$275,000	
Supplement	<u>340,260</u>	
Total		<u>\$615,260</u>
 <u>Estimated Expenditures</u>		
Personal Services		
Full Time Salaries	20,360	
Part-time Salaries:		
Faculty	557,000	
Teaching Assistants	18,600	
Assistants	<u>5,850</u>	
Total		\$601,810
 Expense Items		
Contractual	\$ 9,500	
Supplies	3,000	
Equipment	100	
Travel	<u>850</u>	
Total		<u>\$ 13,450</u>
Total		<u>\$615,260</u>

The motion was seconded by Mrs. Hickey, and it carried.

BEN L. GARMAN  
ESTATE

In response to a request from the executor of  
the Estate of Ben L. Garman that the six  
universities named as residuary beneficiaries join in a petition to the  
cognizant court in Colorado to authorize distribution in kind of stocks which  
comprise the residual estate, Mrs. Hickey read the following resolution:



Resolution Re

Ben L. Garman Estate

WHEREAS, Ben L. Garman, deceased, designated The University of Wyoming as one of several residuary beneficiaries of his Last Will and Testament which has been duly admitted for probate in the District Court, County of Phillips, State of Colorado, and

WHEREAS, the decedent directed that all of his estate be converted into cash by his named executor and distribution thereof be made in accordance with his Last Will and Testament, and

WHEREAS, the said Executor, Carl J. Absmeier, has advised that the assets remaining for distribution consists of shares of securities which are now at a depressed value, and

WHEREAS, conversion of said securities could result in loss of value of the bequest to The University of Wyoming, and

WHEREAS, the said executor has been advised by competent investment counsel that the value of such securities may not increase in the near future and that they are of a type which can be reasonably expected to increase in value, and

WHEREAS, the Trustees of The University of Wyoming believe that a prudent investor would not liquidate such securities at the values now prevailing,

NOW THEREFORE BE IT RESOLVED THAT:

1. The Trustees of The University of Wyoming, as the lawful governing board of The University of Wyoming under the laws of the State of Wyoming, do hereby declare their desire that undistributed bequests to The University of Wyoming from the Estate of Ben L. Garman be made by distribution in kind of securities in lieu of cash.

2. The executor of the estate, Carl J. Absmeier, is requested to petition the Court for approval of satisfaction of the bequest by distribution in kind of securities to the greatest extent possible.

3. The Vice President for Finance, Mr. Elliott G. Hays, of The University of Wyoming is hereby duly authorized to execute any petition, receipt or other act in behalf of The University of Wyoming incident to the final distribution of said estate.

A motion by Mr. Hines to adopt the resolution was seconded by Mr. Joseph Sullivan, and it carried.

COORDINATOR FOR DEVELOPMENT  
AND ASSISTANT UNIVERSITY  
LEGAL COUNSEL

As a matter of information,  
President Carlson reported  
that, effective 1 November 1974,

Donald H. Hall, Special Assistant Attorney General, will be transferred to The University of Wyoming to serve as Coordinator for Development and Assistant University Legal Counsel. Mr. Hall is presently assigned to the State Game and Fish Commission.

STANTON SCHOOL

President Carlson announced that during the 1975 Spring semester faculty and students of the University School will be housed in Stanton School which is located on Fremont Street two blocks west of the campus. Those facilities will be utilized while the Education Building is being renovated. In accordance with arrangements approved by the local School Board, the only cost to the University will be for utilities and upkeep of the building, including custodial assistance.

LEGISLATIVE MEETINGS

Plans for meetings with legislators to explain the 1975-77 biennial budget for The University of Wyoming were discussed. It was agreed that no final arrangements would be made until after they have been reviewed with the individual Trustees.

CONTRACTS, GRANTS, GIFTS  
AND SCHOLARSHIPS

The reporting of gifts from the Cowboy Joe Club was discussed and Elliott Hays, Vice President for Finance, was invited to join the meeting in order to explain the procedure being followed at the present time. At the conclusion of the discussion Mr. Hays left the meeting and

Mr. Hines moved acceptance of contracts, grants, gifts and scholarships as reported for the period 29 August 1974 through 2 October 1974. The motion was seconded by Mr. Quealy, and it carried.

As a result of this action contracts and grants, gifts, and scholarships were accepted in the following amounts: Contracts and Grants, \$340,003; Gifts, \$115,925; and Scholarships, \$64,700; Total, \$520,628.

PHYSICAL PLANT

Mr. Pence called upon Mr. Hines for a report from the Physical Plant and

Equipment Committee.

1. Bookstore Remodeling. Mr. Hines explained that originally a request for \$186,000 had been included in the Capital Improvements item of the budget for remodeling certain areas of the Bookstore. However, the existing bond resolution for University revenue bonds requires that funds be set aside from pledged revenues to provide for capital improvements for the revenue producing facilities included in the resolution. Therefore, funds are available from this source for the project if approved. On this basis, Mr. Hines stated that it was the recommendation from the Physical Plant and Equipment Committee that the Trustees authorize the development of detailed plans for remodeling the University Bookstore, and that Corbett/Dehnert, architects for the Wyoming Union addition and remodeling, be employed to continue with the project so that it might be put out to bid at the earliest practicable date. Mr. Bunning moved acceptance of the recommendation from the Physical Plant and Equipment Committee with the understanding that the estimated cost of the project would be \$186,000 and

that the cost of the project would be paid from the University of Wyoming Pledged Revenues Facilities Capital Improvement and Replacement Fund. The motion was seconded by Mrs. Hickey, and it carried.

2. Gillette Substation Oil and Gas Lease. Mr. McBride moved that, in accordance with the recommendation from the Physical Plant and Equipment Committee, the Trustees inform Mr. A. E. King, Commissioner of Public Lands for Wyoming, that, inasmuch as the current lease covering oil and gas at the Gillette Substation will expire 1 November 1974, the land should be posted on the State's Oil and Gas Simultaneous Drawing List provided the new lease contains the same provisions as the current lease. The motion was seconded by Mr. Bunning, and it carried.

3. New Law Building. Mr. Hines reported that the architect is ahead of schedule in the development of bid documents for the new Law Building, and that all engineering drawings and bid specifications should be ready for review at the December meeting of the Committee.

4. Agreements with Architects. Mr. Hines reported as a matter of information that architectural agreements are being finalized and will be signed at the time of the next meeting of the Trustees.

5. Education Building. Mr. Hines announced there would be a tour of the Education Building for Trustees at the time of their November 1974 meeting.

G. D. HUMPHREY  
DISTINGUISHED FACULTY  
AWARD

It was moved by Mrs. Hickey, seconded  
by Mr. Joseph Sullivan, and carried to  
accept the recommendation from the Faculty Senate Tenure and Promotion

Committee for conferral of the G. D. Humphrey Distinguished Faculty Award for 1974, the recipient to be announced at a later time.

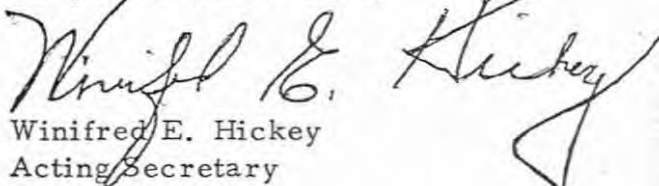
OLD BUSINESS

Mr. Wilson asked what disposition had been made of the parking area at the Plant Science Laboratory Greenhouse as a result of action taken by the Trustees at their meeting on 13 September 1974. President Carlson replied that the call for bids on the project using concrete rather than asphalt paving had resulted in even higher prices. Therefore gravel is being used in the parking area. He also advised the Trustees that the architect for the Fine Arts Building will call the faults in that building to the attention of the contractor for adjustment.

ADJOURNMENT

When there was no other business to come before the Trustees, upon a motion duly made by Mr. Hollon, seconded by Mrs. Hickey, and carried, Mr. Pence declared the meeting to be adjourned at 11:50 a. m. The next regular meeting of the Trustees, which is scheduled for 15 November 1974, will be a visitation meeting.

Respectfully submitted,

  
Winifred E. Hickey  
Acting Secretary